Complete visibility & control
of organisational spend

ZAHARA

PURCHASE MANAGEMENT
SOFTWARE

IN THE CLOUD

Faster paper-less approvals for purchase requisitions,
purchase orders & vendor invoices

ZAHARA ADDS CONTROL AND VISIBILITY OF YOUR SPEND

It's perfect for indirect expenses and for multi-site or multi-project organisations

▷ Hospitality
▷ Hotel chains
▷ Care home providers
▷ Construction & electrical
▷ Educational groups
▷ Retail chains
▷ Shared service centres

▷ Pharmaceutical
▷ Logistics
▷ Creative Arts

Whatever you buy, Zahara makes the buying process better. Purchase requests can be pre-approved & budgets can control spend. Dashboards give you a visual on what's on order, what's delivered and what's waiting for approval. You can record supplier invoices & save the PDF's. You can match invoices to PO's and then import transactions into your accounts system. It's fast to setup and fast to learn. Your staff will find it intuitive and helpful, and you will like the pricing. There is nothing to install and you have the peace of mind that Zahara run's 24 x 7 with no maintenance or upgrades for you to worry about.

ACCOUNTS PAYABLE JUST GOT A WHOLE LOT FASTER...

USE BUDGETS TO CONTROL YOUR DEPARTMENTAL SPEND

▷ Set business-unit budgets
▷ Set divisional budgets
▷ Enable spend prevention when budget used
▷ Linear or individual phased period budgets
▷ Option to roll-over unused spend
▷ Optional budget limited to specific cost codes

ALLOCATE SPEND TO JOBS

▷ Create projects for specific spend allocation
▷ Start and end dates
▷ Job reporting and spend amounts
▷ Project budget by Account or Cost Code

CREATE BUSINESS DIVISIONS

▷ Create divisions with unique settings
▷ Set budgets & approval processes
▷ Assign members and heads of department
▷ Set default costs codes & PO number pattern
▷ Create division specific approval workflows

INTEGRATIONS

▷ Link Zahara to Sage, Xero & QuickBooks
▷ Sync your suppliers and chart of accounts
▷ Export invoices data in various formats
▷ Import projects into Zahara
▷ Optional Invoice OCR tool - SmartInvoice
▷ Optional document-management addon
▷ Optional email attachment tool - Santiago

WHY USE ZAHARA?

Zahara is all about approvals. When colleagues need to buy they can raise a request and track its progress though the flexible, multi-layered approvals process you create.

Purchase requests become purchase orders and corresponding invoices can be matched with exceptions being sent for approval when thresholds are breached. Invoices without PO's can be routed to the right department and people for approval.

The AP & Finance team will have more control and higher visibility of spend, enabling them to pay vendors faster. Your buyers will also be more efficient with faster ordering.

Zahara is perfect for those organisations that operate from multiple sites or are running lots of concurrent projects - e.g construction, hospitality, education and health.

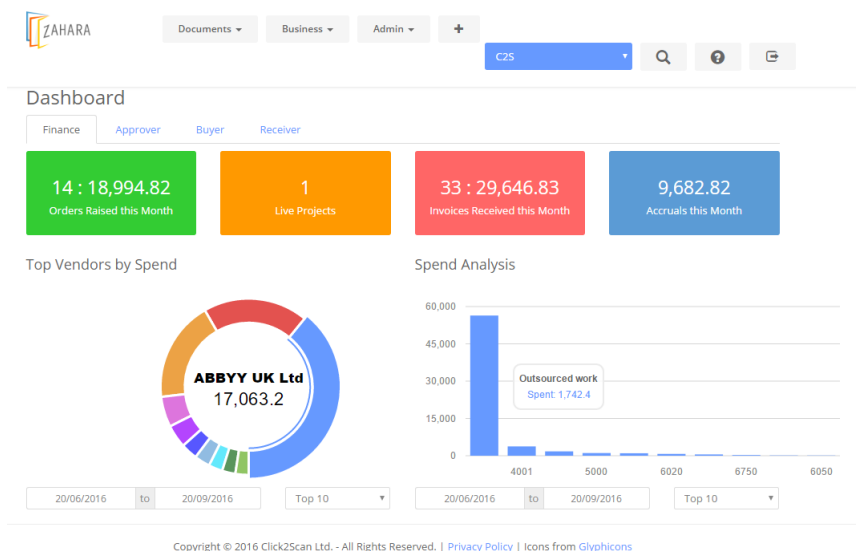Zahara is designed for indirect expenses or costs of sale, and is particularly useful to service based organisations that don't buy inventory. They find their accounts system purchase ordering too complicated or too focused on stock, so they make do with a clunky spreadsheet or a badly designed Word document.

We knew we could make something better, simple and elegant to use.

Zahara is flexible enough to interface with most accounts / ERP systems - whether that is a direct integration like Xero, Sage 50 & QuickBooks or flexible export files. You can also create a Zap in Zapier or a Flow in Microsoft Flow for event driven integrations.

Zahara's reporting allows you to see what's on order, what's waiting for approval and who is spending the organisations money and what they are spending it on.

Zahara is in constant development and improvement with new released features every few weeks.

WHAT THEY SAY ABOUT IT ...

"Brilliantly user-friendly system with a fresh, clean user interface."

Kirsty,
Smartwater
Technology, UK

▷ Friendly dashboards and reporting give you an instant visual on what's on order or out for approval

▷ Spend analysis shows how much you are spending with your key vendors and where potential savings are to be found

▷ You manage everything yourself, with documented support and backup when you need it.

▷ Zahara is hosted on Microsoft Azure so is secure, robust and elastic with minimal personal data being stored

Create sophisticated approvals

Zahara's approvals have numerous conditions to help you create the perfect workflow, including:

▷ Over-budget approvals
▷ Price conditions - spend limits
▷ Vendor or vendor type conditions
▷ Originator
▷ Project
▷ Product
▷ Custom field values e.g Opex / Capex / Real Estate
▷ Order / Invoice Difference threshold

KEY FEATURES

▷ Setup Business & Divisions
▷ Setup Projects, Budgets & Coding
▷ Create purchase approval processes
▷ Approvals by email and dashboard
▷ Send PO's to vendors automatically
▷ Full purchase audit-trail and history
▷ Easily receipt deliveries
▷ Record & match vendor invoices

▷ Record standalone invoices
▷ Store invoice PDF's in the cloud
▷ Store vendor documents
▷ Route vendor invoice PDF's into Zahara automatically
▷ Tailor and setup each business unit easily
▷ Manage users and permissions
▷ Flexible and affordable licensing
▷ Add-on SmartInvoice OCR invoice processing
▷ Add-on FileDirector document-management
▷ Add-on Santiago email attachment processing

TAKE A TRIAL NOW
visit www.zaharasoftware.com
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